

# Emergency procedures at a glance for TB1-TB2

**Emergency**  **911** From office phone or mobile phone



## Fire



**Pull the alarm**  
on wall near exits



**Exit the building**  
do not use elevator



**Find flag**  
held by an employee



**Go to stairwell**  
wait for assistance

## Earthquake



**Drop**  
to floor



**Cover**  
away from windows



**Hold on**  
stay inside

## Tornado Warning



**Take stairs**  
to garage



**Find flag**  
held by an employee



**Stay until safe**  
and warning is over



**Go to a windowless restroom**  
for shelter

## Active Shooter



**Run/escape**  
if possible



**Hide**  
if escape isn't possible



**Fight**  
only as a last resort

**Do not return to your area until permitted by USP Emergency personnel.**